MINUTES OF THE MEETING OF BOARD OF STUDIES DEPARTMENT OF ENGLISH LITERATURE HELD ON 9⁷¹¹ FEBRUARY 2019

AGENDA

- Prayer
- Welcome Address
- 3. Minutes of the Previous Meeting
- 4 Presentation of Ph.D. course work
- 5. Presentation of M. Phil. Syllabus
- 6. Presentation of M. A. Syllabus
- 7. Presentation of B. A. Syllabus
- Presentation of General English Syllabus
- 9. Discussion on Student Feedback
- 10. Vote of Thanks

The meeting was called to order by Dr. Lizle Williams, Head of the Department and Chairperson of the Board of Studies. After the prayer by Mrs. I. Antony Rajasree, Mr. A. Aloysius Albert welcomed external experts, Dr. R. Jeya Sundar Raj and Dr. Viyayarani, and the members of the Board. Dr. P, K. Kalyani could not be present on personal reasons. The minutes of the previous Board of Studies were presented by Ms. M. Adeline Udhaya Theresa and were confirmed.

Dr. D. Jockim presented Ph.D. course work, which was approved by the members of the Board.

Dr, V. S. Joseph Albert presented M. Phil syllabus_It was suggested that in Semester I "Research Methodology" paper, MLA Handbook 7th edition could also be included in the Reference section along with the 8th edition.

Dr. V. S. Joseph Albert presented M.A. syllabus. The following suggestions which may come into effect in June 2019 were made:

In Semester III "Postcoionial Studies" paper, Patrick White's novel A Fringe of Leaves may be replaced with the essays—1. Frantz Fanon's "The Fact of Blackness," 2. Alan J. Bishop's "Western Mathematics: The Secret Weapon of Cultural Imperialism," and

3. Helen Tiffin's "Postcolonial Literatures and

3. Chandro Telpade Mohanty's "Under Western Eyes: Feminist Scholership and Gelonial Discourses." The Units may be rearranged as follows: Unit I: Poetry; Unit II: Prose; Unit III: Drama; Unit IV: Fiction (J. M. Coetzee's Foe); Unit V: Fiction (Michael Ondaatje's The English Patient).

The Board also recommended the following:

- A certificate course may be designed for training the students in Paper I syllabus of NET examination. The External Members appreciated the Department for conducting a training programme for our students to help them write their NET examination held in December 2018.
- NET Manual may be prepared by the Faculty for the benefit of the students.

 Dr.A.Maria Ignatius presented B.A. syllabus. The following suggestions were made, which may come into effect in June 2019:
- In Semester III, "Phonetics" paper may be replaced with "Spoken English: Theory and Practice" paper, introducing Phonetics in Units I, II & III, and Soft Skills in Units IV & V.
- In Semester VI "Women's Writing in English" paper, in Unit V, Maya Angelou's short story may be replaced with Xiaolu Guo's "An Internet Baby."
- In semester VI, as Suggested by Ms. Modita Pal, PG Student Representative, "Media Studies" can be offered as a new elective paper along with "Fiction" paper. The syllabus for "Media Studies" should be presented in the next Board of Studies meeting.

Dr. D. Jockim presented General English syllabus. It was suggested that the larger pieces of literature might be replaced and the possibility of the members of the department collectively preparing the texts with due acknowledgement to sources and copyright sanction could be explored for the next revision of the syllabus.

The college level IQAC Student Feedback on curriculum for UG and PG courses was discussed. As per the Student Feedback, the total of A (Excellent) and B (Good) was more than 89% in the parameters given.

Dr. S. Veera Lakshmi proposed the vote of thanks and the meeting came to an end at 2.30 p.m.

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Board of Studies held on 9th February 2019
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3. Dr. P. K. Kalyani (University Representative) - Absent
5. Dr. S. Vijayarani Ajjayaran 9/5/19
6. Dr. A. Maria Ignatius MT 35
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22. Dr. V. Rani Priyadharshini M. Lon Atche
23. Mrs. A. Latha L.
24. Ms. B. Manohari Dr.
25. Ms. P. Caroline Subashini (Alumnus) p. Cf. H.
26. Ms. S. Modita Pal (M. A. Sudent) Degl
27. Mr. A. Jehil David Singh (B. A. Sudent) Degl

Minutes of the Meeting of Board of Studies Department of English held on 6th Sept. 19

Agenda

To discus the introduction of an additional action of B.A. English in the self-financing stream.

The meeting was called to order by the Hair of the Repartment and Chair person of the Board of Studies. After a silent grayer the agenda was taken up for discussion.

The board proposes to start an additional section of B. A. English in the self-financing stream, considering the high demand for the course over the part decade. The current syllabus for U.G. shall be followed for the proposed course.

Members Present:

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MINUTES OF THE MEETING OF BOARD OF STUDIES HELD ON 8TH FEBRUARY 2020

AGENDA

- Introduction
- · Prayer
- Welcome Address
- Minutes of the Previous BoS
- · M. Phil. Syllabus
- · M. A. Syllabus
- · B. A. Syllabus
- General English Syllabus
- Vote of Thanks

The meeting was called to order by Dr. Lizie Williams, Head of the Dept. & Chairman of the Board of Studies and started with prayer by Dr. I. Antony Rajasree, Dr. V. S. Joseph Albert, the Deputy Principal and Co-ordinator, welcomed the members of the Board. Dr. P. K. Kalyani, External Expert, could not be present for various reasons. The minutes of the previous Board of Studies were presented by Ms. M. Adeline Udhaya Theresa and were (confirmed.)

Dr. V. S. Joseph Albert initiated discussion on M. Phil. Syllabus. The following suggestions for the next Revision were made:

- Reference books to be added to course, "Postcolonial Studies."
- Wole Soyinka's The Lion and the Jewel may be replaced as it is common with B. A. syllabus.

Dr. V. S. Joseph Albert initiated discussion on M. A. Syllabus. The following suggestions for the next Revision were made:

- Advanced books (J. C. Nesfield's English Grammar, Martin Hewings' Advanced Grammar in Use, Raymond Murphy's Cambridge Essential Grammar, and Thomson and Martinet's A Practical English Grammar) to be added to the course "Advanced English Grammar."
- Indian Aesthetics may be added as a unit in the courses on "Indian Writing in English."
- Later texts from the 20th century may be added to the course "British Literature—II"
- "Literature for Competitive Exams" to be revised and updated to concur with the new syllabus for NET.
- A. D. Hope's poem "Australia" may be replaced with a different text as it is common with B. A. syllabus.

Dr. S. Veera Lakshmi initiated discussion on B. A. Syllabus. The following suggestions for the

next Revision were made:

• R. J. Rees' English Literature: An Introduction for Foreign Readers to be included as

- reference book in the course "Literary Forms and Terms."

 Padmaja Ashok's book, The Social History of England to be included as reference in
- the course "Social History of England,"

 * "Computer Literacy Programme" course to be updated. Theory components to be

 * "Computer Literacy Programme" to be increased.
- reduced and Fractical components to be increased.

 In "British Literature III" course, as there are two essays by Charles Lamb, "The Praise of Chimney Sweepers" to be replaced with an essay written by another essayist
- of the Romantic Age.

 In "American Literature" course, a text from Thoreau's Walden to be included in Unit
 III Prose in the place of any one text.

The introduction of a course related to Media Studies as a second option to Elective in Semester VI was discussed. It was then decided that a course on "Cultural Media and Film Appreciation," including elements of thematology, cultural studies and Wilbur Scott's five approaches shall be designed and introduced in the next revision. It was also decided that "Project" will be retained as the second Elective in the 2018-19 syllabus.)

Dr. D. Jockim initiated discussion on UG General English Syllabus. (The following suggestions for the next Revision were made:

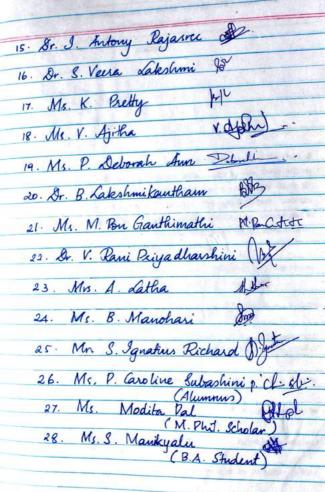
- Grammar and vocabulary exercise following texts in the book may be designed according to the framework of the syllabus for the relevant course.
- While designing Course VII, syllabus to be modified to suit the number of hours allotted.

The following members were recommended for the next Board of Studies, to be approved by the Academic Council:

- Dr. M. Lawrence, Associate Professor of English, The American College, Madurai (External Expert)
- Dr. S. Sudha Rani, Assistant Professor of English, St. Mary's College, Tuticorin, (External Expert)
- Dr. K. Sathya Sai, Assistant Professor of English & IQAC Coordinator, Raja Doraisingam Government Arts College, Sivagangai (Alumnus)
- Mr. Simon K. Isaac, Propositor, S J Sweets Muscoth Halwa, Mudalur, Tuticorin Mr. S. Aloysius Albert thanked the

Mr. S. Aloysius Albert thanked the members of the Board. There being no further business, the meeting came to an end at 3.30 p.m.

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Board of Studies Meeting held on 8th Feb. 2020
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MINUTES OF THE MEETING OF BOARD OF STUDIES HELD ON 6TH FEBRUARY 2021

AGENDA

- 1. Introduction
- 2. Prayer
- 3. Welcome Address
- 4. Minutes of the Previous BoS
- 5. M. A. Syllabus
- 6. General English Syllabus
- 7. B. A. Syllabus
- 8. Certificate Courses

The meeting was called to order by Dr. Lizie Williams, Head of the Dept. & Chairman of the Board of Studies, and started with prayer by Mr. Twin Antony Edward. Dr. V. S. Joseph Albert, Deputy Principal and Co-ordinator (Shift II), welcomed the members of the Board. Dr. Lawrence (External Member), Associate Professor of English, The American College, Madurai, could not be present due to medical reasons. Ms. V. Ajitha, Asst. Professor of English, presented the minutes of the previous Board of Studies and the minutes were confirmed.

Dr. V. S. Joseph Albert initiated discussion on M. A. Syllabus to be introduced in the academic year 2021—2022. The following resolutions were made:

- In "British Literature-I" (21 PEL 11), John Donne's poem "Death Be Not Proud" to be replaced with John Donne's "Canonization."
- In "African and South Asian Literature" (21 PEL 22) Unit-II, two chapters ("On Violence" and "On National Culture") from Frantz Fanon's The Wretched of the Earth to be prescribed.
- In "English Language, Linguistics and Phonetics" (21 PEL 24), Unit-V to be named as "Phonetics—Practice".
- In "Women's Writing in English" (21 FELE 21), Emily Dickinson's poem to be replaced with Carol Ann Duffy's poem "War Photographer,"
- In "Film Studies" (21 PEL 42), Richard Burton's film Dr. Faustus to be replaced with an updated version.

Dr. K. Sathyasai, External Expert, apprecited the Faculty for including current trends in literature and criticism. Dr. S. Veera Lakshmi initiated discussion on UG General English Syllabus. It was resolved to change the title as "Part-II General English (Communicative English I/II/III/IV/V/VI/VID as the focus is on the development of the four language skills.

The Industry Representative, Mr. Simon K. Isaac emphasized the importance of communication skills and pronunciation and appreciated the UGC model seven-tier system in Part II General English (Communicative English).

Dr. D. Jockim initiated discussion on B. A. Syllabus. The following resolutions were made:

- In the course, "Indian Writing in English," Prof. Maria Joseph's poem, "On writing Poems" to be introduced in the place of Jayanta Mahapatra's "Freedom" which could be moved to ECC "Indian English Literature."
- In the Course "Computer Literacy Programme" (21 UELE 41) the topic, "Copyrighty" to be included.
- In the Course "American Literature" (21 UEL 52) Sherwood Anderson's "The Egg" to be replaced with Thoreau's essay "Walking."
- "English for Career" (21 UELE 51) or "Film and Literature" be offered as an online course when not offered as an Elective.
- In the Course "Women's Writing in English" (21 UEL 64) Unit-V, Short Stories to be made as Unit-III and the rest of the Units be rearranged.
- The title of the Self Study paper in VI semester (18 UELS 06) to be modified as "Literature of Nobel Laureates" (21 UEL 06).

The Student Representatives expressed their appreciation of the updating of the syllabus, especially the introduction of "Film and Literature" (21 UELE 51) as an Elective in U.G. and "Film Studies" (21 PEL 42) as a Core course in P.G.

Dr. D. Jockim initiated discussion on Certificate Courses. The syllabi of all the Certificate Courses were approved.

Dr. R. Princee thanked the members of the Board. There being no further business, the meeting came to an end at 1.30 p.m.

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MINUTES OF THE MEETING OF BOARD OF STUDIES HELD ON 23RD APRIL 2022

AGENDA

- 1) Introduction
- 2) Welcome Address
- 3) Prayer
- 4) Minutes of the Previous BoS Meeting
- 5) B. A. Syllabus
- 6) M. A. Syllabus
- 7) General English Syllabus
- 8) Common evaluation pattern for SBE 3
- 9) Practical Examination Evaluation
- 10) Internship Programme for students
- 11) MoU and Collaborative Activities
- 12) Any other matter

The meeting was called to order by Mr. Twin Antony Edward, Head of the Department & Chairman of the Board of Studies. The HOD welcomed the members of the Board. Mr. Simon K Isaac, Industrial Representative, could not be present due to an unavoidable business call. Ms. Adeline Udhaya Theresa, Assistant Professor of English, presented the minutes of the previous Board of Studies and the minutes were confirmed.

Ms. Adeline Udhaya Theresa initiated discussion on the newly revised B.A. syllabus. The following suggestions were made:

- 1) It was suggested by Dr. Mohamed Hancel to include course objectives before course outcomes
- 2) It was suggested by Dr. M. Lawrence to give complete publication details for the reference books
- 3) It was suggested by Dr. S. Sudha Rani, to change lengthy course outcomes to terse statements
- 4) It was suggested by Dr. S. Sudha Rani to specify the time period of the authors next to their names
- 5) It was suggested by Dr. M. Lawrence to change the title of "Indian Writing in English" course (21UEL11) to "Indian Literature in English" and the ECC course with the title "Indian Literature in English" (21UELS03) to "Indian Writing in English". It was suggested by Dr. Mohamed Hancef to rearrange units according to the chronology of the genres - prose in Unit III, short stories in Unit IV and drama in Unit V
- 6) It was suggested by Dr. Mohamed Haneef to include an introduction from 'Why we study Literature' by R J Rees as a part of the course"Literary Forms and Terms" (21UELA11) and move the literary terms pertaining to Poetry to "Skills of Interpretation of Poetry" course.
- 7) It was suggested by Dr. M. Lawrence to maximize STT by accommodating more of pair activity and limiting group activity in "Spoken English" course (21UNM11). It was suggested by Dr. K. Sathya Sai to include a unit containing an introduction to technology related tools that aid in self-learning in the online mode and to have an

- assessment of the students' proficiency at the entry and outgoing level to analyze the effectiveness of the course.
- effectiveness of the course, 8) It was suggested by Dr. S. Sudha Rani to include reference texts for the course "Drama" (21UEL21)
- It was suggested by Dr. S. Sudha Rani to prescribe The Social History of England by Padmaja Ashok as a text for the course"Social History of England".
- 10) It was suggested by Dr. Mohamed Hancef and Dr. M. Lawrence to include short video clippings and TED talks respectively as material for Unit IV of the course". Istening Skills" (21UNM21)
- 11) It was suggested by Dr. S. Sudha Rani to replace High School English Grammar and Composition by Wren and Martin from the reference in "Essential English Grammar" course (21UNM21) with other grammar books
- 12) It was suggested by Dr. S. Sudha Rani to reduce the topics under Unit V in the course"Professional English" (21USB22)
- 13) It was suggested by Dr. K. Sathya Sai to include one unit on Transcription Practice and limit general speaking components to one unit in the course "Spoken English: Theory and Practice" (21UELA31)
- 14) It was suggested by Dr. S. Sudha Rani and Dr. K. Sathya Saito to rework the unitisation of the course"Skills of Interpretation of Poetry" (21USB32) as, Unit I containing a general introduction to reading poetry and Unit II containing Literary terms relevant to poetry. To include Practical Criticism by 1 A Richards as a reference book.
- 15) It was suggested by Dr. M. Lawrenceto replace Unit II containing Figures of Speech in the course"The Art of Public Speaking" (21USB32) with the Kinds of Speech and the components of Unit III with Body Language. It was suggested by Dr. Mohamed Haneef to list out samples of famous speeches in Unit IV
- 16) It was suggested by Dr. Mohamed Haneef to include E-mail writing, Content writing, writing for print and electronic media, Blog writing in Unit V of "Grammar and Composition" course (21UELA41) and add more reference books
- 17) It was suggested by Dr. S. Sudha Rani to replace the word "Google" with 'online' in the course" Computer Literacy Programme" (21UELE41)
- 18) It was suggested by Dr. Mohamed Haneef and Dr. S. Sudha Rani to include sub-topics in Unit V of "Journalism" course (21UELE41) like Advertisement for Print, Electronic and social media and Sports journalism, Political writing, crime reporting under Unit II. It was suggested by Dr. M. Lawrence to include podcasts, add reference books and edit the typographical error in number of credits to 4
- 19) It was suggested by Dr.K. Sathya Sai and Dr. Mohamed Haneef to include comprehension and cloze test as sub-topics in the course English for Competitive Examinations" (21USB41)
- 20) It was suggested by Dr.Mohamed Haneef to shift William Blake to the first position in Unit I of "British Literature III" course and to specify the time period for British Literature papers in the title
- 21) It was suggested by Dr. M. Lawrence to include the full name of Thoreau in Unit III of "American Literature" course (21UEL52). It was suggested by Dr. S, Sudha Rani to include the Norton Anthology as text and add popular works of writers for suggestive reading

- 22) It was suggested by Dr. Mohamed Haneef to replace Vikram Seth's 'The Frog and the Nightingale' in "Diaspora Literature" course (21UEL53)
- 23) It was suggested by Dr. S. Sudha Rani to edit the title of "Literary Theory and Criticism"course (21UEL54) to "Literary Criticism and Theory", remove Samuel Johnson from Unit II, Superiority of Poetry over philosophy and history from Unit IV and Feminism and Postcolonialism from Unit V and add M.S. Nagarajan's book in the reference
- 24) It was suggested by Dr.Mohamed Hancef and Dr. S. Sudha Rani to edit the title of the course"English for Career" (21UELE51) to "English for Career Exams"
- 25) It was suggested by Dr. Mohamed Haneef and Dr. S. Sudha Rani to bring General Shakespeare to Unit I in the course"Shakespeare" (21UEL61) and include Understanding Shakespeare by E F C Ludowyk and Shakespearian Tragedy: Lectures on Hamlet, Othello, King Lear, Macbeth by A C Bradley in the reference
- 26) It was suggested by Dr. S. Sudha Rani to edit CO2 in the course "Postcolonial Studies" (21UEL62). It was suggested by Dr. K. Sathya Sai to add Ngugi waThiongo's work
- 27) It was suggested by Dr. S. Sudha Rani to add more reference books for the course"Women's Writing in English" (21UEL64) and edit the typographical error short story to short stories
- 28) It was suggested by Dr. S. Sudha Rani and Dr. Mohamed Haneef to check if it is right to offer "Fiction" course (21UELE61) as an elective and not a core paper

The following suggestions were made regarding the Extra Credit Courses:

1) It was suggested by Dr. S. Sudha Rani o italicize The Biblein the course "Devotional Literature" (21UELS02)

Mr. Ignatius Richard, Assistant Professor, initiated discussion on the newly revised M.A. syllabus. The following suggestions were made:

- 1) It was suggested by Dr. S. Sudha Rani to change the lengthy course outcomes to terse statements and edit minor errors
- To italicize Qui JudicatisTerram in "British Literature- III" course (21PEL13)
- 3) To remove Coolie from Unit IV and Cry, the Peacock from Unit V of "Indian Writing in English"course (21PEL14) and edit the typographical error of Unit IV printed as
- To edit the following typographical errors: 1) The nature of paper from 'Core' to 'Elective' in "Soft Skills" course (21PELE11) 2) The nature of course from 'Core' to 'Elective' in "European Fiction" course (21PELE11) 3) The spelling of The Color Purple by removing the 'u' in 'Colour' in "American Literature" course (21PEL21)
- 5) To edit 'Professional Resume' to 'Resume Writing' in Unit III of "Soft Skills" course (21PELE11) and replace Preparation for Competitive Examinations with Internet
- To replace Fyodor Dostoevsky in Unit III of "European Fiction" course (21PELE11)
- It was suggested by S. Sudha Rani to edit the title of "English Language, Linguistics" and Phonetics" (21PEL24) course to "Study of the English Language, Linguistics and

- 8) To replace Mahasweta Devi's 'Draupadi' in Unit III of "Women's Writing in English" course (21PELE21) with any other work of the author and Doris Lessing's The GoldenNotebook with The Grass is Singing.
- The Golden Volcobox Wild The Grass is brigging.

 9) To bring Unit V Sonnets in "Shakespeare" course (21PEL31) to Unit I
- 10) It was suggested by Dr. S. Sudha Rani to edit the title of the course from "Literary Theory and Criticism I" (21PEL33) to "Literary Criticism and Approaches" and rework the content so as to prescribe specific works of critics instead of the critics' names and to remove the application of the five approaches prescribed in Unit V and distribute the five approaches between Unit IV and V
- 11) To shift "English Literature for UGC Examinations" from Core (21PEL34) to Elective (21PELE31) and "Research Methodology" from Elective (21PELE31) to Core (21PEL34). To remove CO2 and add Prosody into the sub-topics.
- 12) To replace 'Plagiarism' with 'Research Ethics' as one of the subtopics in Unit I of "Research Methodology" course
- 13) To edit the title of the course "Comparative Literature" to "Comparative Literature: Theory and Practice (or Praxis)"
- 14) It was suggested by Dr. M. Lawrence to provide the YouTube links of the movies prescribed in the course"Film Studies" (21PEL42)
- 15) It was suggested by Dr. S. Sudha Rani to edit the title of the course "Literary Theory and Criticism". II" (21PELA) to "Literary Theory and Criticism". IV was suggested by Dr. Mohamed Haneef to rearrange the theory units according to their chronology-Postcolonialism as Unit II, New Historicism and Cultural Materialism as Unit III, Psychoanalysis as Unit IV and Feminism and Ecocriticism as Unit V and check the unitization of the essays.
- 16) The students should be made to submit a project proposal following the proper format for Project (21PELE41)

Resolution:

It was suggested by Dr. Mohamed Hancef and Dr. M. Lawrence to include 'Computer assisted Learning' in Unit II of "English Language Teaching" course (21PEL44), 'Technology enhanced language learning' in Unit IV and develop materials for the course. It was resolved to carry it out from the next year.

Dr. D. Jockim presented the UG General English Syllabus.

Regarding the common evaluation pattern for SBE - 3 Professional English Course, the removal of external examiners was discussed and agreed upon.

Regarding the scheme of valuation for the Practical examinations, it was not discussed as it was not applicable to our department.

Regarding Internship training programme, no suggestions were made.

Regarding MoU and collaborative activities under MoU, the HOD informed that a team of three members – Dr. D. Jockim, Dr. S. Aloysius Albert and Ms. K Pretty – has been formed.

The Head of the Department thanked the members of the board. There being no further business, the meeting came to an end at 2.45 p.m.

Board of Studies Meeting held on April 23,
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2. Dr. Mohamed Hanley
3. Dr. M. Lawrence
4. Dr. S. Sudha Rani . S. Sudha Ran
5. Dr. K. Sathya Sai . K. Sihaj
6. Mr. Simon K. Isaac
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13. Mrs. M. Adeline Udhaya Theresa

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14. Dr. S. Aloysius Albert .
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17. Dr. S. Vevra Lakshmi
18. Ms. K. Poretty
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23. Mors. B. Manohavi
24. Mr. S. Ignatius Richard Dy
25. Mrs. M. Roselin Lundhu Rebaccal HOLDI
26. Ms. Nishika D. Sylveston Nam
d. J. S. Modita Pal
28. Ms. A. Ferdinand Fernando fall fails



MINUTES OF THE MEETING OF BOARD OF STUDIES HELD ON 20 OCTOBER 2022 AT 11.45 AM

The meeting was called to order by Mr. Twin Antony Edward, the Head of the Department & Chairman of the Board of Studies. The HOD welcomed the members of the Board, Mr. Simon K Isaac, Industrial Representative and Dr. M. Lawrence, External Expert, could not be present for various reasons. Ms. M. Adeline Udhaya Theresa, Assistant Professor of English, presented the minutes of the previous Board of Studies and the minutes were confirmed.

Agenda for the meeting:

- Introducing 'Communicative English' course for Second year undergraduate students of the Departments of Commerce (all related branches) and Computer Science
- 2) Introducing an additional section for M. A. English in the coming academic year
- Ratification of the question pattern for II M. A. "English Literature for UGC Exams" course

The HoD initiated the discussion on the 'Naan Mudhalvan' scheme introduced by the government of Tamilnadu making General Tamil and Communicative English as mandatory for all I and II UG students. In order to introduce Communicative English to II year Commerce and Computer Science students (2 classes in Shift I, 7 classes in Shift II), 1 staff for Shift Land 2 staff for Shift II were appointed. Special classes were arranged in order to complete portions. There will be no reduction of portions and II CIA and semester exams will be conducted during the regular schedule. Procedures followed in other colleges were enquired. The HoD informed that a common streaming for "Communicative English" will be taken up from 2023 batch of first year students. Dr. Mohammed Hanif enquired regarding the suggestions given for "Communicative English" syllabus during the last Board of Studies meeting and the inclusion of the TANSCHE syllabus, Dr. Lizie Williams replied that the syllabus had been reframed incorporating the guidelines of TANSCHE. Dr. Sathya Sai suggested including more activity related modules, which was conceded by Dr. Maria Ignatius. The HoD explained how the syllabus incorporates language teaching into every class. Dr. Mohammed Hanif enquired the teaching methodology for Unit V in Course V. 'Expansion of Proverbs' and suggested generating a common material. Dr. Princee produced before the panel a sample for methods of training and grading the students in spoken assignments. Dr. Mohammed Hanif suggested the introduction of notebooks to record tasks which was conceded by Dr. Maria Ignatius, citing the earlier practice of maintaining composition notebooks.

The second agenda on the list was opening an additional section for MA degree in the upcoming academic year due to high demand and availability of lower number of seats. Dr. Maria Ignatius suggested a review regarding the 18-hour workload allotted to the Shift II staff which included MA hours. Dr. Veceralakshin clarified that each staff was allotted 5 or 6 MA suggested that 1 hour be treated as 1.5 hours.

The last agenda on the list was the suggestion to ratify the change in the question paper pattern of the MA paper, "English Literature for UGC Exams". The new pattern had 80 MCQs, which affected the pass percentage. Hence, the suggestion was to revert to the old question paper pattern which included 40 MCQs, 2 essays and 4 short notes. The resolution was passed by the board.

The Head of the Department thanked the members of the board. There being no further business, the meeting came to an end at 1 p.m.

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. Dr. S. Sudha Rani, (Subject Expert)	
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Mrs. Nishika D. Sylveston
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8. Mr. A. Melwin (on Duty)

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29. Ms. I. Nandhini Meena (On Duly) 30. Ms. H. Kanthika

Department of English

St. Xavier's College (Autonomous), Palayamkottai

Minutes of the Board of Studies

The Board of Studies Meeting of the Department of English was held on 19.09.2023 in the Caussanal Hall at 10 a.m. The meeting started with a prayer followed by the welcome address by the Head of the Department.

Agenda of the Meeting

- 1. UG Syllabus
- 2. PG Syllabus
- 3. General English Syllabus

Members Present:

- 1. Mr. Twin Antony Edward (Chairman), Assistant Professor & Head of the Department, Department of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 2. Dr. S. Samuel Rufus (Subject Expert 1), Assistant Professor of English, Madras Christian College (Autonomous), Chennai 600 059.
- 3.Dr. Siva Rama Krishnan (Alumnus), Assistant Professor of English, Rani Anna Govt. Arts College. Ghandhi Nagar, Tirunelveli 627 008.
- 4. Dr. A. Maria Ignatius, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 5. Dr. Lizie Williams, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 6. Dr. R. Princee, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 7. Dr. B. Soundary, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
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- 9. Dr. S. Subadhra, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 10. Ms. M. Adeline Udhaya Theresa, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 11. Dr. S. Aloysius Albert, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 12. Dr. I. Antony Rajasree, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.

- 13. Dr. S. Raja Rajeswari, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 14. Dr. S. Veera Lakshmi, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 15. Ms. A. Latha, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 16.Dr. B. Lakshmikantham, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 17. Ms. B. Manohari, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 18.Ms. V. Ajitha, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 19. Ms. K. Pretty, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 20. Ms. M. Roselin Lurdhu Rebeccal, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 21. Ms. Nishikha D. Sylvestor, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 22. Ms. S. Modita Pal, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 23. Ms. I. Nandhini Meena, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 24. Mr. A. Melwin, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 25. Ms. H. Karthika, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 26. Dr. J.X.Herbert, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 27. Ms.E. Amerna Trinita, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 28. Ms. A. Andrew Arockia Celsy, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 29. Ms. V.K. Meenakshi, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 30. Dr.M.Maryl Chrisho, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.

- 31. Mrs.J.Suriya Deepa, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 32. Mr. Saravana Kumar, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 33. Mr.T.Mathivanan, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 34. Ms. T. Jefina, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 35. Mr. S. Jospeh Jebaraj, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 36. Ms.J. Jeena Job, Assistant Professorof English, St. Xavier's College (Autonomous), Palayamkottai 627 002.

The following members could not attend the meeting due to various reasons:

- 1. Dr. John Love Joy (University Nominee) Associate Professor, Department of English, St. Joseph's College (Autonomous), Thiruchirapalli 620 002.
- 2.Dr.Christopher Ramesh (Subject Expert 2), Assistant Professor of English, Sri. Meenakshi Govt. Arts College, Madurai 625 002.
- 3. Mr.M. Ananth (Industrialist), Associate Vice President, Communication, Startup TN, Parthasarathy Koil St, Hindustan Teleprinters Staff Quarters, SIDCO, Industrial Estate, Guindy, Chennai- 600 032
- 4. Mrs. M. Adeline Udhaya Theresa, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 5. Ms. Nishikha D. Sylvestor, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.

Based on the discussions on the agenda, the following suggestions were made by the board:

The following suggestions were made for UG Syllabus:

- 1. In the course "Indian Writing in English", instead of Dr. S. Radhakrishnan's "Science, Humanities and Religion" Abdul Kalam's "My Missions for India" can be included. In Unit III instead of Mirza Ghalib's "It is not Love, it is Madness", Nissim Ezekiel's "Poet, Love and Birdwatcher" can be included. With regards to the question pattern, 5/7 Annotation questions can be asked from all the units and 2/4 paragraph questions can be asked from the non-detail part
- In the course "Social History of England" the number of topics in Unit V has been increased to 14 instead of 12. The Question pattern will be as follows:
 Multiple Choice Questions, 1 Essay out of 2 from Units I, II, and III respectively, and 10 short notes out of 2 from Unit V
- In the course "American Literature-I", instead of 2 non-detailed Fiction, one play can be added. Tennessee Williams' The Glass Menagerie was suggested.

- 4. In the course "Drama", instead of Arthur Miller's All My Sons, 2 one-act plays can be included and this could be made as Unit: V, Vijay Tendulkar's Silence! The Court Is in Session can be considered as Unit III & IV
- 5. Regarding the Course "Literary Forms and Terms", it has been advised to rename the course title to "Literary Genres and Terms." The subgenres of literature have been removed from the syllabus. The Question pattern has been modified as follows: 20 Multiple Questions, I essay out of two from Units: I,II, and III respectively, and either 5 marks question or 3 marks can be considered
- 6. With regards to Non-Major Elective, Essential English Grammar shall be offered
- 7. A resolution was made to mandate Value Added, Add-on and Extra Credit Courses.

The following suggestions were made for the PG Syllabus:

- 1. The Course "Theatre Art" shall be replaced with African and South Asian Literature for the upcoming batch
- 2. In the Course, "English Poetry" Andrew Marvell's "To His Coy Mistress" and Thomas Gray's "Elegy Written in a Country Churchyard" could be removed and The lines from John Dryden's "Absalom and Achitophel" can also be reduced
- 3. In the Course, "English Drama" Units I, II, and III will be considered as Detail-study except for Ben Jonson's Volpone or the Fox
- 4. In the Course Indian Writing in English, The Violence of Green Revolution by Vandana Shiva can be opted instead of Dr. Abdul Kalam's "Orientation"
- 5. With regards to "Technical Writing", the in-charge staff can recommend some reference books and the profuse number of topics in Unit III can be reduced
- 6. In the course Shakespeare Studies, Sonnet No:116 can be replaced with Sonnet No: 129. Unit- II shall be considered as a Non-detailed study, with a replacement of the essay "Invisible Bullets" with "Circulation of Social Energy." In Unit: IV the play Othello can be replaced with Hamlet
- 7. The course titled Comparative Literature gets shifted to Semester III inexchange for the paper titled Women's Writing in English from Semester II
- 8. The Course "Women's Writing in English" was validated by the following corrections. "The Yellow Wallpaper" by Charlotte Perkins Gilman was removed from Unit II. Alice Walker's The Colour Purple was introduced in the non-detailed topic replacing Burger's Daughterby Nadine Gardimer in Unit:IV
- 9. The BOS meeting added an add-on online course titled "Film and Media Studies" as a part of the curriculum for I PG
- A resolution was made to mandate Value Added, Add-on and Extra Credit Courses.

Suggestions given by the Board:

- 1. A recommendation of adding theory components for papers that have the usage of the word studies
- 2. Wikipedia sources canbe removed and replaced with an authentic text/online source. 3. The transcripts of the MOOC Courses can be used as web sources in the Reference
- section
- 4. A Few more reference books can be added for the Course "Social History of England"

5. An in-depth analysis of non-detailed topics should be provided to the students so that they can explore new perspectives and it would allow themto relate literature with thecontemporary world

Name and signature of the members

- 1. Mr. Twin Antony Edward (Chairman)
- 2. Dr. J. John Love Joy (University Nominee) . 🐧
- Dr. M. Lawrence (Subject Expert)
- 4 Dr. S. Samuel Rufus (Subject Expert 1)
- 5. Dr. Siva Rama Krishnan (Alumnus)
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38. Mr.S.Jospeh Jebaraj

39. Ms.J. Jeena Job

Signature of the HoD

(with seal)

Department of English

St. Xavier's College (Autonomous), Palayamkottai

Minutes of the Board of Studies

The Board of Studies Meeting of the Department of English was held on 23.02.2024 at 10.30 a.m. in Fr. Caussanal Hall. The meeting started with a prayer, followed by the welcome address by the Head of the Department.

Agenda of the Meeting

- 1. UG Syllabus
- 2. PG Syllabus
- 3. Any other matter

Members Present:

- 1. Mr. Twin Antony Edward (Chairman), Assistant Professor & Head of the Department of English, St. Xavier's College (Autonomous), Palayamkottai 627002
- 2. Dr. V. Christopher Ramesh (Subject Expert), Assistant Professor of English, Sri. Meenakshi Govt. Arts College, Madurai 625 002.
- 3. Dr. K. Siva Rama Krishnan (Alumnus), Assistant Professor of English, Rani Anna Govt. Arts College, Gandhi Nagar, Tirunelveli 627 008.
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- 32. Ms. J. Jeena Job, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 33. Mr. L. Infant Roshan Tony, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 34.Ms. A. Anto Chrisphina, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 35.Ms. A. Selva Gnana Mathi, Assistant Professor of English, St. Xavier's College(Autonomous), Palayamkottai 627 002.
- 36. Ms. B. Swana Nishita, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.

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- 3. Ms. M. Adeline Udhaya Theresa, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.
- 4. Ms. K. Pretty, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627 002.

Based on the discussions on the agenda, the following suggestions were made by the board:

UG Syllabus:

- 1. In Semester III, in the course "British Literature I" (23UELC31),
 - a. Shakespeare's sonnets to be omitted from Unit I.
 - b. Bacon's essays, "Of Wisdom for a Man's Self" and "Of Nobility" to be deleted from Unit II.
- 2. The prose pieces shall be removed from the syllabus proposed for the new course, "American Literature II" (23UELC32). Arthur Miller's All My Sons shall be contained within two units (Units: III and IV). The Question Pattern shall be as follows: 1 Essay out of 3 from Units I and II; 1 Essay out of 3 from Units III and IV; 1 Essay out of 3 from Unit V; 4 Annotations out of 7 from Units I, II, III and IV; and 3 Paragraph questions out of 5 from all the Units.
 - 3. In the course "Grammar and Composition" (23UELE31), Unit I shall contain tenses and Active and Passive Voices. Unit II shall contain Degrees of Comparison and Direct and Indirect speech. Unit III shall deal with Phrases and Clauses, as well as Simple, Compound and Complex, tested using clause analysis. Unit IV shall contain

Transformation of Sentences (Simple, Complex and Compound) and Question Tags. Unit V shall contain Essay writing, Letter writing and Report writing (Event, Programme)

- 4. In the Course "The Art of Public Speaking" (23UELN32), particular speeches may be identified and listed in Unit IV. Units I, II and III shall be reworked to include framing a speech, Kinds of Speech and Body Language
- 5. In the Course "British Literature II" (23UELC41), William Blake's "The Tyger" shall replace Thomas Grey's "Elegy Written in a Country Churchyard" in Unit II
- 6. In semester IV, the course "Spoke English: Theory and Practice" (21UELA31) shall be reconstituted as two courses: "An Introduction to Phonetics" (23UELC42) and "Spoken English" (23UELE41).

In the Course "An Introduction to Phonetics" (23UELC42), the Introduction to Phonetic Alphabet must be included in Unit I. Stress can be reduced in weightage.

- 7. In the Course "Spoken English" (23UELE41), the items in Units I, II, and III need to be arranged. The items in Unit IV should be replaced by "Plural Realization" and "Past Tense Realization." For External Examination, the topics can be categorised as Conversation / Public Speaking, Declamation / Turn Coat, and Debate / Group Discussion.
- 8. In the Course "English for Competitive Examinations" (23UELN41), the exam shall be conducted through CBT (Computer-Based Test). Unit II shall contain Spotting Errors and Rewriting Sentences. Unit III shall contain Reading Comprehension. In Unit IV, the vocabulary shall focus on Synonyms and Antonyms. The common Material may be identified from existing sources or prepared (if Prepared by the teachers, it shall be acknowledged).
- 9. The syllabus for the Course "Computer Literacy Programme" (23UELS41) shall be altered and rearranged to focus on Units III and IV, with an emphasis on practical computer application.
- 10. In the Course "British Literature—III" (23UELC51), William Blake's "Tiger" is removed as it was included in "Introduction to Literature" in semester I.
- 11. In the Course "Literary Theory and Criticism" (23UELC53), the topic Dr. Samuel Johnson in Unit II and Philip Sidney's *Apologie forPoetrie* in Unit IV shall be removed. Marxism and New Historicism shall be included in Unit V. Structuralism and Post–Structuralism to be combined under one head in Unit V.
- 12. The course "Literary Theory and Criticism" (23UELC53), in Semester V, was suggested to be exchanged with the Course "History of English Literature" (23UELC62) in Semester VI.
- 12. The course "Women's Writing in English" (23UELC54) is moved from Semester VI to Semester V.
- 13. The course "Postcolonial Studies" (23UELE51) is moved from semester IV to Semester V.
- 14. In the Course "Diaspora Literature" (23UELE61), Vikram Seth's "The Frog and the Nightingale" is to be replaced with a poem representative of the Jewish Diaspora
- 15. The Course "English for Career" (23UELS61) was suggested to be renamed "English for Competitive Exams".

- 16. Add-on Courses: The Courses "Professional English" / " Soft Skills" (23UELA01) and "Listening Skills" (23UELA02) were suggested.
- 17. Value added Courses: "Reading Skills" (23UELCC1), "Content Writing (23UELCC2)", "Technical Writing" (23UELCC3) and "Skills of Interpretation of Poetry" (23UELCC4) were suggested.
- 18. The department may choose any courses offered in different batches.
- 19. Extra Credit Courses: The six Self-study courses from the previous syllabus shall be retained. The "Film and Literature" course may be an alternate course to any of the six courses.

The following suggestions were made for PG Syllabus:

- 1. "Film Studies" is introduced as a value-added course for I PG students.
- 2. In the Course "Literary Theory and Criticism I," Unit IV will contain two approaches and their applications, and Unit V will contain three approaches and their applications.
- 3. In the Course "English Language and Linguistics", the type of Phonetic Transcription must be specified.
- 4. In the "Cultural Studies" course, key terms can be included as short notes concerning NET/SET Question papers.
- 5. Regarding the Course "Soft Skills for Employability", books such as Napoleon Hill's *Think and Grow Rich*, Robert T. Kiyosaki and Sharon Lechter's *Rich Dad Poor Dad*, and Joseph Denis Murphy's *The Power of Your Subconscious Mind* can be prescribed.
- 6. The Board suggested presenting seminars as a mandatory Component for PG Students.

On any other Matters:

1. In the "Computer Literacy Programme" course, the allotment hours are reduced from 4 to 2 (one hour of practical class and one hour for theory). The course content is also reduced with the focus on the basic operational skills. Therefore, the board recommends that the lab fee to be collected from the students be reduced to Rs. 1,000/-

The Head of the Department thanked the members of the board. There being no further business, the meeting came to an end.

Name and Signature of the members: Mr. Twin Antony Edward (Chairman) 26/23/02/24
Dr. J. John Love Joy Gr. 1. Dr. J. John Love Joy (University Nominee) Dr. S. Samuel Rufus (Subject Expert 1) Absent 2. 3. Dr. V. Christopher Ramesh (Subject Expert 2) 4. Dr. K. Siva Rama Krishnan (Alumnus) 5. Mr. M. Ananth (Industrialist) 6. Dr. A. Maria Ignatius Mignation 3.24 7. Dr. Lizie Williams 8. Dr. R. Princee R. Ty 9. Dr. B. Soundary Barry 26 43 2024 10. 11. Dr. D. Jockim Dr. S. Subadhra 12. Ms.M.Adeline Udhaya Theresa (ON LEAVE) 13. 14. Dr. S. Aloysius Albert Dr. I. Antony Rajasree 15. Dr. S. Raja Rajeswari 16. Dr. S. Veera Lakshmi 17. 18. Ms. A. Latha Dr. B. Lakshmikantham 19. 20. Ms. B. Manohari 21. Ms.K.Pretty (ON LEAVE) Ms. V. Ajitha 22. 23. Ms. S. Modita Pal Ms. I. Nandhini Meena 24. 25. Mr. A. Melwin 26. Ms. H. Karthika 27. Ms. E. Amerna Trinita منتل 28. Dr. A. Andrew Arockia Celsy 29. Ms. V. K. Meenakshi 30. Dr. M. Maryl Chrisho My 31. Ms. J. Suriya Deepa 32. Mr. S. Saravana Kumar 33. Mr. T. Mathivanan 34. Ms. T. Jefina Highe 35. Mr. S. Jospeh Jebaraj 36. Ms. J. Jeena Job Mr. L. Infant Roshan Tony 37. 38. Ms. A. Anto Chrisphina 39. Ms. A. Selva Gnana Math 40. Ms. B. Swana Nishita

Department of English

St. Xavier's College (Autonomous), Palayamkottai

Minutes of the Board of Studies

The Board of Studies Meeting of the Department of English was held on 01.02.2025 in Fr. Louis $\chi_{avier\ Hall}$ at 10:00 a.m. The meeting started with a prayer led by Ms. Nandhini Meena followed by the welcome address by the Head of the Department.

Agenda of the Meeting

- 1. The Minutes of the Previous Department Meeting
- 2. Finalization of the Detailed Syllabus for Undergraduate (UG) and Postgraduate (PG)

Programmes

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- 3. Incorporation of Indian Knowledge System (IKS) 5%
- 4. Implementation of Skill-Based Components 40% of the Syllabus
- 5. Inclusion of MOOC Courses (for Add-on, Value-Added, and Extra Credit Courses)
- 6. Any Other Matter

Members Present:

- 1. Rev. Fr. Dr. Godwin Rufus S J, Principal & Associate Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002
- 2 Dr. R. Princee (Chairman), Head of the Department & Associate Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002
- 3. Dr. K. Siva Rama Krishnan (Alumnus), Assistant Professor of English, Rani Anna Govt. Arts College, Gandhi Nagar, Tirunelveli 627 008.
- ⁴ Dr. A. Maria Ignatius, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
 - 5. Dr. Lizie Williams, Associate Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
 - 6. Dr. B. Soundary, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
 - 7. Dr. D. Jockim, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 8. Dr. S. Subadhra, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- ⁹. Dr. S. Aloysius Albert, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 10. Dr. I. Antony Rajasree, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.

- 11. Dr. S. Raja Rajeswari, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 12. Dr. S. Veera Lakshmi, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 13. Ms. A. Latha, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 14. Dr. B. Lakshmikantham, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 15. Ms. V. Ajitha, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 16. Mrs. K. Pretty, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 17. Ms. B. Manohari, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 18. Mrs. S. Modita Pal, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 19. Ms. I. Nandhini Meena, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 20. Mr. A. Melwin, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 21. Ms. H. Karthika, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 22. Ms. A. Anto Crisphina, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 23. Mr. T. Mathivanan, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 24. Mr. M. Balakrishnan, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 25. Mr. Y. Sri Ram Kumar, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 26. Mr. M. Jeffrin Swamydhas, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 27. Ms. S. R. Kanaga, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.
- 28. Ms. S. Angelin Selva Ratna, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai 627002.

- 29. Ms. A. Selva Gnana Mathi, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai – 627 002.
- 30. Mrs. S. Meena, Assistant Professor of English, St. Xavier's College(Autonomous), palayamkottai - 627 002.
- 31. Dr. Y. Benet, Assistant Professor of English, St. Xavier's College (Autonomous), palayamkottai – 627 002.
- 32. Ms. A. S. Anusha, Assistant Professor of English, St. Xavier's College (Autonomous), palayamkottai - 627 002.
- 33. Ms. S. Priyadharshini, Assistant Professor of English, St. Xavier's College (Autonomous), palayamkottai - 627 002.
- 34. Ms. S. Shiny Agnes, Assistant Professor of English, St. Xavier's College(Autonomous), Palayamkottai - 627 002.
- 35. Ms. T. Jefina, Assistant Professor of English, St. Xavier's College (Autonomous), Palayamkottai - 627 002.

36. Ms. M. Adeline Udhaya Thenesa, Ass. Professor of English, Sxc.

The following members could not attend the meeting due to various reasons:

- 1. Dr. J. John Love Joy (University Nominee), Associate Professor, Department of English, St. Joseph's College (Autonomous), Tiruchirappalli – 620 002.
- 2. Dr. S. Samuel Rufus (Subject Expert 1), Assistant Professor of English, Madras Christian College (Autonomous), Chennai - 600 059.
- 3. Dr. V. Christopher Ramesh (Subject Expert), Assistant Professor of English, Sri. Meenakshi Govt. Arts College, Madurai – 625 002.
- 4.Mr. M. Ananth (Industrialist), Associate Vice President, Communication, Startup TN, Parthasarathy Koil St, Hindustan Teleprinters Staff Quarters, SIDCO, Industrial Estate, Guindy, Chennai - 600 032
- 5. Mrs. J. Sonali Bindre, Assistant Professor of English St. Xavier's College (Autonomous), Palayamkottai - 627 002.

Based on the discussions on the agenda, the following suggestions were made by the board:

General English Syllabus:

When the major revision is done during 2025-2026 the following suggestions can be

- 1. It was proposed that in Courses I, II, III, and IV of General English, two units should comprise literary pieces, while the remaining three units should focus on communication
- 2. The book-back exercises in the prescribed General English textbook were deemed irrelevant and in need of reform. It was suggested that redundant pages be removed. This modification will be communicated to the publisher. A dedicated team of faculty

members will be formed to develop the General English workbook including grammar exercises, composition exercises and spoken English components. The provision of a separate grammar book may be discontinued as the workbook will serve its purpose.

- 3. It was recommended that students be trained in various styles of writing, emphasizing fundamental skills such as language proficiency, content development, and writing style.
- 4. The topic "Degrees of Comparison" in Course VI should be replaced with "Transformation and Synthesis of Sentences" from Course V and vice versa.
- 5. In Course V, certain literary pieces should be removed to address syllabus overload.

Indian Knowledge System:

- 1. The Head of the Department appreciated Ms. K. Pretty for calculating the percentage of IKS and Skill based content in the present PG syllabus. According to the report, 18.10% of the Postgraduate syllabus incorporates content related to the Indian Knowledge System.
- 2. The Undergraduate syllabus contains approximately 14% Indian Knowledge System content.
- 3. Two extra credit courses focusing on the Indian Knowledge System shall be introduced in the forthcoming academic year 2025-2026:
 - o Indian Narratives in Translation (suggested and designed by Dr. Lizie Williams)
 - o Indian Philosophy and Ethics in Literature (suggested and designed by Dr. Princee)
 - o Basics of Indian Philosophy (suggested and designed by Dr. Aloysius Albert)

It was decided the last two papers can be combined into a paper with representations from south and north and secular works and can be made into a new paper.

Implementation of Skill-Based Components:

The skill-based components constitute 33.93% of the current PG syllabus and 37.5% of the current UG syllabus.

Two more skill based courses can be offered as Add- on course or Value- added course from the next academic year (2025-2026). The papers shall be designed by Dr. D. Jockim.

Undergraduate Syllabus:

- The result analysis of the previous semester and the observation of the Controller of Examinations point out a high failure rate in *Introduction to Literature* and *Indian Writing* in English. So the syllabus for these courses requires revision.
- 2. The first unit of Introduction to Literature can be omitted as it overlaps with Literary Genres and Terms.
- 3. Literary Genres and Terms can be offered as an allied paper in Semester I, and Social History of England can be shifted to Semester II. The final allocation of instructional hours shall be decided in the major syllabus revision.

- 4. Introduction to Literature can be revised as a four-hour course.
- 5. Units I and II of *Indian Writing in English* require modification as they predominantly cover similar themes concerning women.
- 6. A work by R.K. Narayan shall be included in *Indian Writing in English*, replacing *Vishnu Sharma*'s work.
- 7. Poetic works addressing mature themes, such as Still Another View, can should be excluded from Indian Writing in English.
- 8. Steepwalkers by Joginder Pal should be removed from Indian Writing in English.
- 9. The staff suggested that Non-major elective (NME) and Skill-Based Elective (SBE) courses should not be scheduled during the last hour of the day, as students tend to skip these classes. Preferably, they should be placed in the second or third hour.
- 10. In Unit II of *Spoken English Practice*, phonetics should be taught using the prescribed text book.
- 11. In American Literature I, Ralph Waldo Emerson's "The Problem" shall be replaced. Likewise, Sylvia Plath's "Lady Lazarus" shall be replaced with "Daddy".
- 12. Units IV and V of the *Drama* paper can be revised in the major syllabus.
- 13. It was suggested that faculty members handling *Essential English Grammar* should develop supplementary booklets to strengthen students' foundational language skills.
- 14. In *American Literature II*, a poem by E.E. Cummings should be replaced with another work by the same poet.
- 15. In Unit III of The Art of Public Speaking, exemplary speeches must be added.
- 16. For An Introduction to Phonetics, prescribed textbooks must be made available to students.
- 17. In English for Competitive Examinations, basic topics such as articles and prepositions can be replaced with components relevant to competitive exams.
- 18. The instructional hours for the *Computer Literacy Program* can be increased to four to accommodate practical sessions, thereby enhancing students' employability.
- 19. Study materials should be provided for Literary Theory and Criticism.
- 20. Diaspora Literature can be shifted to Semester V, while British Literature IV can be moved to Semester VI to reduce failure rates.
- 21. In *Fiction* paper, *Kaalam* by M.T. Vasudevan Nair can be replaced with another translated work.
- 22. Professional English paper, currently offered as an Add-On Course, should be introduced as a regular course in the second semester.
- 23. The question pattern for Skills of Interpretation of Poetry should be reframed and shall be followed from the current semester. The question pattern shall be as follows:

- o Internal Worksheets: 50 marks
- External Examination:
 - Short Notes (100 words) (2out of 4) = 20 marks
 - Critical Appreciation Questions (5x2) = 10 marks
 - Interpretation of an Unseen Poem = 20 marks
 - Total: 50 marks
- 24. Sonnet No. 116: "Let Me Not" is repeated and should be replaced in the major revision.

Postgraduate Syllabus:

- 1. Mahasweta Devi's *Draupadi* can be removed from *Subaltern Studies* and included in *Women's Writing in English*. A short story by Perumal Murugan may be incorporated as a replacement.
- 2. In Unit IV of *Literary Theory and Criticism II*, the text for Ecocriticism should be changed.
- 3. Spelling errors and misprinted author names in the syllabus should be corrected and resubmitted for approval and must be incorporated in 2025-2026 syllabus copy.
- 4. Two additional ECC were proposed which shall be included during the major revision:
 - o Indian Food and Fashion (collaborative course)
 - o A paper based on UGC NET/SET Paper 1

Massive Open Online Courses (MOOCs):

- 1. Two primary recommendations were made:
 - o Fast learners (with 70% marks and 70% attendance) can be allowed to select a MOOC that aligns with one of the papers taught in the particular semester.
 - o MOOCs can be offered as Add-On or Value-Added Courses rather than replacing a core paper.

Additional Matters:

- 1. The HoD must be appointed the Chairman of the external valuation board to oversee and verify external paper allocations and accurate evaluation.
- 2. A standardized template of instructions must be provided by the COE to the external question paper setters to eliminate errors and confused phrases in the semester question papers.
- 3. The syllabus should explicitly state that *English for Career* is a course that has only online examinations.

Suggestions from Student Representatives:

1. Course V of General English should be made entirely skill-based.

- 2. Literary Theory and Criticism II is perceived as heavily loaded and difficult to comprehend.
- 3. Contemporary writing should be incorporated into the syllabus to enhance students' awareness of modern literary trends.

Recommendations from the Hourds

- 1. MOOC courses can be offered as extra credit courses or value- added or add- on courses in the next academic year. The department shall select the available courses relevant for competitive exams, employment opportunities, and language proficiency and offer them to the students.
- 2. Covering Islam by Edward Sald can be included in the PG syllabus,
- 3. Courses on English for Advertisement Writing and Technical Writing can be introduced as Add-On or Value-Added Courses.
- 4. The external expert Dr. K. Siva Rama Krishnan suggested that awareness programs on digital writing can be conducted and a relevant course can be developed.

The Head of the Department thanked the members of the board. There being no further discussion, the meeting came to an end.

Name and Signature of the members:

- 1. Rev. Fr. Dr. Godwin Rufus SJ (Principal)
- 2. Dr. R. Princee (Chairman) R. Tx 3. Dr. J. John Love Joy (University Nomince) Absent
- 4. Dr. S. Samuel Rufus (Subject Expert 1) Absent
- 5. Dr. V. Christopher Ramesh (Subject Expert 2) Absent
- 6. Dr. K. Siya Rama Krishnan (Alumnus)
- 7. Mr. M. Ananth (Industrialist) AbSor)し
- 8. Dr. A. Maria Ignating Marania
- 9. Dr. Lizie Williams @ 12/2/25
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- 11. Dr. D. Jockim 🛷
- 12. Dr. S. Subadhra M.
- 13. Ms. M. Adeline Udhaya Theresa
- 14, Dr. S. Aloysius Albert
- 15. Dr. I. Antony Rajasree [
- 16. Dr. S. Raja Rajegiyari 🦠
- 18. Dr. B. Lakshmikantham B. John brown 19. Dr. V. Alitha Valley 20. Mrs. K. Pretty vil.

- 21. Ms. B. Manoharl
- 22. Ms. S. Modita Pal

23. Ms. I. Nandhini Meena 24. Mr. A. Melwin A Muli 25, Ms. H. Karthika V 26. Ms. Anto Chrisphina 27. Mr. T. Mathiyanan 28. Mr. M. Balakrishnan M 29. Ms. S.R.Kanaga S. f. Com 30, Ms. A. Angeline Selva Ratna & Angel 31. Ms. A. Selva Gnana Mathi 32. Ms. S. Meena & Meers. 33. Dr. Y. Benet 90 34. Ms. A.S. Anusha 35. Ms. S. Priyadharshini 36, Mr. S. Shiny Agnes 8.9 37. Ms. T. Jefina An The 38. Mrs. J. Shonali Bindre Absent 39. Mr. Y. Sri Ram Kumar Y. Sri rom 40. Mr. Jeffrin Swamydhas 41. Dr. S. Veeralakshmi

R. Programmes Signature of the HOD

Dr. R. Princee